



Notice of Plaistow and Ifold Parish Council's Winter & Emergency Plan Committee Meeting

Members of the Plaistow and Ifold Parish Council's Winter & Emergency Plan Committee are summoned to the meeting which will be held on **Tuesday 9th July 2024 at 8pm Kelsey Hall, Ifold.**

Members of the Press and Public are welcome to attend in person and if you require remote access please contact the Clerk.

Dated: 4th July 2024

Yours faithfully

J Bromley

Jane Bromley

Clerk & RFO to the Council

MEETING AGENDA

Biodiversity – the Council has a duty to conserve and enhance biodiversity and must consider what policies, objectives, and action it can take, consistent with the exercise of its functions, to further the general biodiversity objective.

Natural Environment and Rural Communities Act 2006, s.40 & Environment Act 202, s.102

BUSINESS TO BE TRANSACTED

Number	Item	Time
1.	Attendance and apologies for absence	1 min
2.	Disclosure of interests Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council Code of Conduct and the Localism Act 2011 Chapter 7 ss.26 – 37, in relation to matters on the agenda.	2 mins
4.	Minutes <i>Circulated separately and on the website.</i> Recommendation: - To approve the Minutes of the Winter & Emergency Plan Committee meeting held on 10 th October 2023 and resolve to sign via Secured Signing in accordance with Standing Order 12(g).	1 min
5.	Public participation Recommendation: - In accordance with Standing Orders 3(f) and (g), Public Participation shall not exceed 10 minutes, unless directed by the Chairman; and a speaker is limited to 5 minutes.	10 mins

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| 6. | Matters arising from the previous meeting
Recommendation: - To receive updates regarding actions specified at the meeting on 10 th October 2023 and the informal meeting on 8 th November 2023 and resolve further action if necessary
a. Resilience webpage : Any updates required;
b. Basic Equipment for Winterton and Kelsey Halls: Any updates required. | 5 mins |
| 7. | Winter Plan 2024/25
Recommendation:- To consider
- The tracked changes to the Winter Plan. (Circulated)
- Update re contractor for salting agreement with WSCC. Sussex Manures and EFP Gritting recommended by WSCC. (Circulated).
- Use of Parish Council WhatsApp group for emergency tier group. | 10 mins |
| 8. | Development of Emergency Plan
- Discussions on the updated Tracked Draft Plan (Circulated) and whether to set up a working group to develop this.
- Consider WSCC "What If" training again to establish community volunteers. | 10 mins |
| 9. | Committee expenditure review for financial year & budget review
Recommendation: - To review the Committee's expenditure in 2023/24 £790 spent from a budget of £800 and review the budget for 2024/25 £1000. | 5 mins |
| 11. | Date of next meeting to be agreed. (September 2024) | 1 min |